



# Whakatane District Council

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## APPLICATION FOR RESOURCE CONSENT

To: The Chief Executive, Whakatane District Council, Private Bag 1002, WHAKATANE 3080 - (Attention: District Planner)

**APPLICATION DETAILS**

I, *(full name of applicant)* \_\_\_\_\_ hereby apply for  
 Land Use Consent       Subdivision Consent

Acting as agent on behalf of: \_\_\_\_\_

Postal address: \_\_\_\_\_ Email: \_\_\_\_\_

Phone (day): \_\_\_\_\_ Cellphone: \_\_\_\_\_ Fax: \_\_\_\_\_

Address for service *(if different from above)*: \_\_\_\_\_

**DESCRIPTION OF ACTIVITY *(See Note 1)***

Describe the proposal clearly: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**LOCATION OF ACTIVITY/SITE ADDRESS *(See Note 2)***

The site to which this application relates is described as:

No: \_\_\_\_\_ Street: \_\_\_\_\_ Locality: \_\_\_\_\_

Legal description: \_\_\_\_\_

Certificate of Title: \_\_\_\_\_ / \_\_\_\_\_

**ADDITIONAL RESOURCE CONSENT APPLICATIONS *(See Note 3)***

Are resource consents required from Environment Bay of Plenty for this proposal?  Yes  No

If yes, please detail which consents are required:

Coastal Permit       Water Permit       Discharge Permit       Land Use Consent

Has consent been granted?  Yes       Declined       Not yet applied for

**OWNER OF THE SITE THAT IS THE SUBJECT OF THIS APPLICATION**

State the name(s) and address of the owner(s) of the site described above. *(If these are the same as for the applicant, tick this box.)*

Name: \_\_\_\_\_

Postal address: \_\_\_\_\_ Email: \_\_\_\_\_

Phone (day): \_\_\_\_\_ Cellphone: \_\_\_\_\_ Fax: \_\_\_\_\_

**INVOICES FOR EXTRA CHARGES *(See Note 4)***

If extra charges are incurred in processing this application, please send invoices to:

Applicant       Owner       Other party as detailed below

Name: \_\_\_\_\_

Postal address: \_\_\_\_\_ Email: \_\_\_\_\_



**APPROVAL OF AFFECTED PARTIES** (See Note 5)

I/We have obtained the written approval of the following affected persons:

Name	Address	Owner <i>(tick if applicable)</i>	Occupier <i>(tick if applicable)</i>

*(Continue on a separate sheet where necessary)*

**Please note:** Written forms (available from the Council) are to be completed by affected persons and are to be attached to this application form.

**DETAILS OF ACTIVITY**

Please give details of the proposed activity and reasons why Council should consider approving your application:


**ASSESSMENT OF ENVIRONMENTAL EFFECTS (AEE)** (See Note 6)

What are the effects of your proposal on the environment?


*(Continue on a separate sheet where necessary)*

ANNEXURES		FOR OFFICE USE ONLY	
I attach <input type="checkbox"/>	Deposit fee of \$	Amount:	
<input type="checkbox"/>	Written explanation of what is proposed and reasons for application.	Date:	
<input type="checkbox"/>	Details of consultation with affected parties/written consents of affected parties (See Note 5)	Receipt No:	
<input type="checkbox"/>	assessment of Environmental Effects (See Note 6)	CSO initials:	
<input type="checkbox"/>	Plans (eg, site plan, elevation details)		
<input type="checkbox"/>	Other information (See Note 7)		

Please note that the deposit fee and all of the above information is required to be submitted with your application. Failure to include the deposit fee and all of this information will mean the Council is unable to begin to process your application.

SIGNATURE
I hereby certify that, to the best of my knowledge and belief, the information given in this application is true and correct. I undertake to pay all actual and reasonable application costs incurred by the Whakatane District Council.
Signature of Applicant: _____ Date: _____

**NOTES:**

1. Give full description of the activity you are proposed to undertake. Continue on a separate paper if necessary.
2. Describe the location in a manner which will allow it to be readily identified, eg, the street address, the legal description, the name of any relevant stream, river, or other water body to which the application may relate, proximity to any well-known landmark, the grid reference (if known), etc.
3. Some activities require more than one resource consent. Although it is not mandatory to make all applications at once, in some circumstances, Council can decide not to proceed with an application until another resource consent has been obtained. In some cases, a joint hearing or combined hearing may be required. You may apply for two or more resource consents that are needed for the same activity on the same form.
4. The initial lodgement deposit paid on application may not cover the total cost of processing this application. The Council charges for receiving, processing and granting of consents on an actual cost basis. You may receive a refund or an account for additional costs.
5. Some types of applications require you to have consulted with, and if possible, obtain the written consent of any party who may be adversely affected by the proposal. This may include individuals such as your neighbours, or organisations

- such as the Department of Conservation, Transit New Zealand or iwi. Consultation should occur prior to an application being received. The written consent of affected parties will be required for some applications for resource consent to avoid the Council publicly notifying the application for submissions.
6. **Assessment of Environmental Effects (AEE)** - An AEE is an essential part of the application. If no AEE is provided, Council will not start processing the application. The AEE should discuss all the actual and potential effects (both positive and negative) on the environment arising from this proposal. The amount of detail provided must reflect the nature, scale and significance of the effects. For example, if there are major effects arising from the proposal, a detailed analysis and discussion of these effects should be included in the AEE. Information from specific experts such as a geotechnical engineer, acoustic consultant or traffic engineer may be required. If the effects of the proposal are very minor, then a less detailed AEE can be submitted.
  7. The District Plan will require specific information to be submitted with most applications. Copies of the Plan are held in the District Council offices (Whakatane and Murupara) and the District Libraries. The Resource Management Act and Regulations 1991 and regional plans may also specify additional information that is required. It is important to check out these requirements before lodging your application.

**Staff at the Planning section will be happy to assist you in completing your application.**